



Budget Execution User Procedures List

I. FOR ALL CENTERS

BUDGET FUNDS MANAGEMENT:

- Display Sending Funding Center/Direct Fund Authority Balance
- Record Appropriation Agency Level 1
- Record Apportionment Agency Level 1
- Record Direct Allotment Agency Level 1
- Record Direct Level 2 Program Authority
- Record Rescission to Agency Appropriation Level 1
- Record Supplement to Agency Appropriation Level 1
- Record Non-Appropriated Level 1 Authority
- Record Non-Appropriated Level 2 Authority
- Record Direct Level 3 Center Authority
- Compare Receiving Fund Center Direct Authority and Current Direct Operating Plan
- Record Non-Appropriated Level 3 Center Authority
- Record Direct Level 4 Center Authority
- Record Authority for Allocations by Commitment Item
- Record Authority for Cost Pool Funds Center

REIMBURSABLE RESOURCES MANAGEMENT:

- Display Sending Funds Center/Direct Fund Authority Balance
- Record Anticipated Reimbursements Level 1
- Record Reimbursable Apportionment Level 1
- Record Reimbursable Allotment Level 1
- Record Reimbursable Level 2 Program/Non-Programmatic Authority
- Record Reimbursable Level 3 Center Authority
- Compare Receiving Fund Center Authority and Current Operating Plan
- Create Funds Reservation
- Change Funds Reservation (Line Items) Authority
- Change Funds Reservation Authority to New Program Year
- Close Funds Reservation (Line Items)

OPERATING PLANS:

- Display Budget Structures/Verify/Determine Change Implementation
- Record/Revise Operating Plan by Funds Center Levels 1-4
- Lock/Unlock Operating Plans Version(s)
- Copy Operating Plan (Annual) Values to Another Plan Version
- Delete Operating Plan Values from Version(s)
- Display Project Structure/Verify/Determine Change Implementation
- Record/Revise Project Operating Plan (Annual) Values in Project Operating Plan Versions
- Copy Project Operating Plan (Annual) Values to Another Plan Version

PHASING PLANS:

- Record Actuals to Phasing Plans
- Record/Revise Project Phasing Plans

REPORT GENERATION - BUDGET:

- Executing R/3 Analysis Report in Foreground
- Running a BW 3.0 Query from a Web Browser

II. COMPETENCY CENTER ONLY**BUDGET STRUCTURES:**

- Display Budget Structures/Verify/Determine Change Implementation
- Change or Create Functional Area
- Create/Display/Change/Delete Functional Area Group(s) or Assignment(s)
- Create/Change Funds Center Classification Characteristic/Value
- Create Fund Center
- Change Fund Center
- Maintain Budget Structures
- Reconstruct Budget Distributed Values
- Reconstruct Budget Assigned Values
- Create/Validate/Change Appropriate Derivation Rules

PROJECT SYSTEM MANAGEMENT:

- Display Project Structure/Verify/Determine Change Implementation
- Create New Project/WBS Element Structure
- Create/Validate/Change WBS Element Group
- Change Project Master Data Status (Technical Close/Close)
- Create/Change Additional WBS Element(s)
- Change Network/Activities
- Change Network/Activity Status (Close Technically/Close)
- Create/Change Additional Network/Activity
- Create/Validate/Change Appropriate Derivation Rules